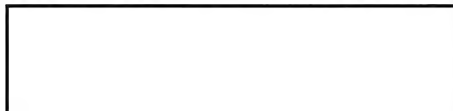



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1 February 1966

MEMORANDUM FOR: Chief, Archives and Records Center


SUBJECT : Revised Operating Budget Estimates for FY 1967 and Preliminary Estimates for FY 1968 through FY 1972

1. The Fiscal Year 1967 Operating Budget (covering period 1 July 1966 to 30 June 1967) and Preliminary Estimates for Fiscal Year 1968  will be due in the near future.


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2. In order to meet the deadline dates, and allow for internal review, components are requested to submit revised estimates for their Fiscal Year 1967 support requirements and preliminary estimated support requirements, based on current workload and future plans, for Fiscal Year 1968 through Fiscal Year 1972 to the Budget and Finance Division/  not later than 8 February 1966.

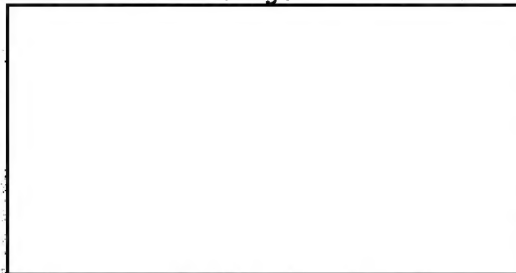
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3. Proposed requests for all types of supplies and equipment should be submitted through the Procurement and Supply Division  for procurement fund estimating.

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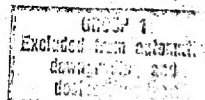
4. Proposed requests for alterations, additions, remodeling, etc., of buildings, should be submitted through the Engineering Division  for technical evaluation and fund estimating.

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Records Ctr - 5

SENDER WILL CHECK CLASSIFICATION			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
5	File - (Records Center, <del>1-18</del> ) - 5		
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks			
<div>Do we need to be concerned about any of the materials now in the Federal Records Center that could possibly fit in to category discussed here?</div> <div>- See attached - I am sure we are covered. No action necessary. <i>A/27</i></div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
			9/21/65
✓ UN	CONFIDENTIAL	SECRET	